



# TAMWORTH REGIONAL COUNCIL

## ORDINARY COUNCIL MINUTES

of the Meeting of Tamworth Regional Council held in the Council Chambers, 4th  
Floor Ray Walsh House, 437 Peel Street, Tamworth

**8 MARCH 2022**

**PAUL BENNETT  
GENERAL MANAGER**



# ORDINARY COUNCIL MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, 4th Floor Ray  
Walsh House, 437 Peel Street, Tamworth  
**TUESDAY 8 MARCH 2022 at 6:30PM**

## Table of Contents

ITEM	SUBJECT	PAGE NO
1	APOLOGIES AND LEAVE OF ABSENCE .....	3
2	COMMUNITY CONSULTATION.....	3
3	MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL .....	3
61/22	RESOLVED .....	3
4	DISCLOSURE OF INTEREST .....	3
5	MAYORAL MINUTE .....	4
	5.1 STATEWIDE MUTUAL – LONDON DELEGATION .....	4
62/22	RESOLVED .....	4
6	NOTICE OF MOTION.....	4
	OPEN COUNCIL REPORTS	4
7	ENVIRONMENT AND PLANNING.....	4
	7.1 CONSULTATION OUTCOMES FOR PLANNING PROPOSAL TO INCORPORATE DESIGN EXCELLENCE PROVISIONS FOR DEVELOPMENT WITHIN THE TAMWORTH CBD .....	4
63/22	RESOLVED .....	4
8	INFRASTRUCTURE AND SERVICES.....	5
	8.1 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 2 FEBRUARY 2022 .....	5
64/22	RESOLVED .....	5
	8.2 EAST AND NORTH TAMWORTH DRAINAGE STUDY .....	5
65/22	RESOLVED .....	5
9	GOVERNANCE, STRATEGY AND FINANCE .....	6
	9.1 PROGRESS REPORT - JULY TO DECEMBER 2021 .....	6
66/22	RESOLVED .....	6
	9.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE.....	6
67/22	RESOLVED .....	6

<b>10</b>	<b>COMMUNITY SERVICES .....</b>	<b>7</b>
	10.1 CENTRAL NORTHERN REGIONAL LIBRARY (CNRL) - MEETING - 3 NOVEMBER 2021	7
<b>68/22</b>	<b>RESOLVED .....</b>	<b>7</b>
	10.2 TAMWORTH REGION INCLUSIVE CULTURE ADVISORY COMMITTEE - MINUTES- 17 NOVEMBER 2021 .....	7
<b>69/22</b>	<b>RESOLVED .....</b>	<b>7</b>
	10.3 DISABILITY ACCESS WORKING GROUP (DAWG) - MINUTES - 17 NOVEMBER 2021	8
<b>70/22</b>	<b>RESOLVED .....</b>	<b>8</b>
<b>11</b>	<b>REPORTS TO BE CONSIDERED IN CLOSED COUNCIL .....</b>	<b>8</b>
<b>71/22</b>	<b>RESOLVED .....</b>	<b>8</b>
	TENDER T026/2022 - BOURNES LANE RESERVOIR AND PIPELINE .....	9
	PROPOSED LEASE WITH NSW GOVERNMENT TELECOMMUNICATIONS (TELCO) AUTHORITY, BARRABA AIRSTRIP .....	9
	TENDER T099/2022– SEWER VENT STACK REMOVAL AND SAFE DISPOSAL WITH SUPPLY & INSTALLATION OF STAINLESS STEEL VENTS IN THE TAMWORTH AREA .....	9
<b>12</b>	<b>CLOSED COUNCIL REPORTS .....</b>	<b>10</b>
	12.1 TENDER T026/2022 - BOURNES LANE RESERVOIR AND PIPELINE .....	10
<b>72/22</b>	<b>RESOLVED .....</b>	<b>10</b>
	12.2 PROPOSED LEASE WITH NSW GOVERNMENT TELECOMMUNICATIONS (TELCO) AUTHORITY, BARRABA AIRSTRIP .....	10
<b>73/22</b>	<b>RESOLVED .....</b>	<b>10</b>
	12.3 TENDER T099/2022– SEWER VENT STACK REMOVAL AND SAFE DISPOSAL WITH SUPPLY & INSTALLATION OF STAINLESS STEEL VENTS IN THE TAMWORTH AREA.	11
<b>74/22</b>	<b>RESOLVED .....</b>	<b>11</b>
<b>13</b>	<b>RESOLUTIONS PASSED IN CLOSED COUNCIL.....</b>	<b>11</b>
<b>75/22</b>	<b>RESOLVED .....</b>	<b>11</b>

**PRESENT:** Cr Russell Webb (Mayor), Cr Mark Rodda, Cr Bede Burke, Cr Brooke Southwell, Cr Helen Tickle, Cr Judy Coates, Cr Marc Sutherland, Cr Phil Betts, Cr Stephen Mears.

**IN ATTENDANCE:** The General Manager, Director Liveable Communities, Director Growth and Prosperity, Director Regional Services, Director Water and Waste, and Acting Executive Manager Strategy and Performance.

---

**1 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**2 COMMUNITY CONSULTATION**

Nil

**3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

**MOTION**

**Moved Cr Burke/Cr Coates**

That the Minutes of the Ordinary Meeting held on Tuesday, 22 February 2022 and Extraordinary Meeting held on Thursday, 3 March 2022, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

**61/22 RESOLVED**

**4 DISCLOSURE OF INTEREST**

Nil

## **5 MAYORAL MINUTE**

### **5.1 STATEWIDE MUTUAL – LONDON DELEGATION**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER

**AUTHOR:** Russell Webb, Mayor

#### **MOTION**

**Moved Cr Webb**

That in relation to the report “Statewide Mutual – London Delegation”, Council approve the General Manager’s participation in the delegation.

**62/22 RESOLVED**

## **6 NOTICE OF MOTION**

Nil

## **OPEN COUNCIL REPORTS**

## **7 ENVIRONMENT AND PLANNING**

### **7.1 CONSULTATION OUTCOMES FOR PLANNING PROPOSAL TO INCORPORATE DESIGN EXCELLENCE PROVISIONS FOR DEVELOPMENT WITHIN THE TAMWORTH CBD**

**DIRECTORATE:** LIVEABLE COMMUNITIES

**AUTHOR:** Genevieve Harrison, Manager Integrated Planning  
Gina Vereker, Director Liveable Communities

**Reference:** Item 7.4 to Ordinary Council - Minute No 302/21

#### **MOTION**

**Moved Cr Tickle/Cr Sutherland**

That in relation to the report “Consultation Outcomes for Planning Proposal to Incorporate Design Excellence Provisions for Development within the Tamworth CBD”, Council:

- (i) determine to make the plan in accordance with Section 3.36(2) of the Environmental Planning and Assessment Act 1979; and
- (ii) advise those persons who made submissions of Council’s resolution.

**63/22 RESOLVED**

## **8 INFRASTRUCTURE AND SERVICES**

### **8.1 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 2 FEBRUARY 2022**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Murray Russell, Manager Operations and Construction

#### **MOTION**

##### **Moved Cr Southwell/Cr Betts**

That in relation to the report “Tamworth Regional Local Traffic Committee General Meeting - 2 February 2022”, Council:

- (i) approve the removal of the No Parking zones and signage along Plain Street between the Ebsworth Street roundabout and the Plain Street, Taminda carpark entrance;
- (ii) approve the procession of approximately 70 tractors from Charles Street to the Bendemeer Sports Ground Precinct on Caroline Street on 19 March 2022 from 12:30pm to 2:00pm; and
- (iii) approve the installation of two No Stopping signs and road pavement line marking as per the attached design drawings for the Tamworth Global Gateway Park (TGGP) Stage 4 development.

**64/22 RESOLVED**

### **8.2 EAST AND NORTH TAMWORTH DRAINAGE STUDY**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Graeme McKenzie, Manager, Strategy, Assets and Design

#### **MOTION**

##### **Moved Cr Rodda/Cr Tickle**

That in relation to the report “East and North Tamworth Drainage Study”, Council:

- (i) receive and adopt the East and North Drainage Study Volumes 1 and 2; and
- (ii) request the Director of Regional Services develop a proactive maintenance program for stormwater infrastructure with high consequence of blockage.

**65/22 RESOLVED**

## **9 GOVERNANCE, STRATEGY AND FINANCE**

### **9.1 PROGRESS REPORT - JULY TO DECEMBER 2021**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Anna Russell, Manager Strategy and Performance  
**Reference:** Item 9.1 to Ordinary Council 26 June 2018 - Minute No 217/18

#### **MOTION**

##### **Moved Cr Betts/Cr Mears**

That in relation to the report "Progress Report - July to December 2021", Council receive and note the report.

**66/22 RESOLVED**

### **9.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Karen Litchfield, Internal Auditor

#### **MOTION**

##### **Moved Cr Coates/Cr Mears**

That in relation to the report "Audit, Risk and Improvement Committee", Council:

- (i) receive and note the Minutes of the meeting held 15 February 2022;
- (ii) accept the Annual Report presented by the Audit, Risk and Improvement Committee; and
- (iii) approve the Strategic Internal Audit Work Plan.

**67/22 RESOLVED**



## 10 COMMUNITY SERVICES

### 10.1 CENTRAL NORTHERN REGIONAL LIBRARY (CNRL) - MEETING - 3 NOVEMBER 2021

**DIRECTORATE:** LIVEABLE COMMUNITIES  
**AUTHOR:** Kay Delahunt, Manager - Cultural and Community Services

#### **MOTION**

#### **Moved Cr Southwell/Cr Sutherland**

That in relation to the report "Central Northern Regional Library (CNRL) - Meeting - 3 November 2021", Council:

- (i) receive and note the minutes of the meeting of the Central Northern Regional Library Ordinary meeting held on 3 November 2021;
- (ii) approve the Central Northern Regional Library Draft Local Studies Policy 2021; and
- (iii) approve the proposed Tamworth Regional Council contribution for 2022/2023.

**68/22 RESOLVED**

### 10.2 TAMWORTH REGION INCLUSIVE CULTURE ADVISORY COMMITTEE - MINUTES- 17 NOVEMBER 2021

**DIRECTORATE:** LIVEABLE COMMUNITIES  
**AUTHOR:** Kay Delahunt, Manager - Cultural and Community Services

#### **MOTION**

#### **Moved Cr Rodda/Cr Sutherland**

That in relation to the report "Tamworth Region Inclusive Culture Advisory Committee - Minutes- 17 November 2021", Council receive and note the minutes.

**69/22 RESOLVED**

**10.3 DISABILITY ACCESS WORKING GROUP (DAWG) - MINUTES - 17 NOVEMBER 2021**

**DIRECTORATE:** LIVEABLE COMMUNITIES  
**AUTHOR:** Kay Delahunt, Manager - Cultural and Community Services

**MOTION**

**Moved Cr Tickle/Cr Sutherland**

That in relation to the report “Disability Access Working Group (DAWG) - Minutes - 17 November 2021”, Council receive and note the minutes.

**70/22 RESOLVED**

**11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL**

At 6.58pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representations had been received as to whether or not part of the Meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the Council Meeting should not be considered in Closed Council.

**MOTION**

**Moved Cr Sutherland/Cr Mears**

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

**71/22 RESOLVED**

**TENDER T026/2022 - BOURNES LANE RESERVOIR AND PIPELINE**

**DIRECTORATE: WATER AND WASTE**

**AUTHOR: Nathan Morgan, Senior Project Engineer**

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**PROPOSED LEASE WITH NSW GOVERNMENT TELECOMMUNICATIONS (TELCO) AUTHORITY, BARRABA AIRSTRIP**

**DIRECTORATE: GROWTH AND PROSPERITY**

**AUTHOR: Luke Stevenson, Commercial Property Officer**

**2 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)i,(d)ii&(f) of the local Government Act 1993 on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it., information that would, if disclosed, confer a commercial advantage on a competitor of Council. and details of systems and/or arrangements that have been implemented to protect Council, Councillors, staff and Council property.

**TENDER T099/2022– SEWER VENT STACK REMOVAL AND SAFE DISPOSAL WITH SUPPLY & INSTALLATION OF STAINLESS STEEL VENTS IN THE TAMWORTH AREA**

**DIRECTORATE: WATER AND WASTE**

**AUTHOR: Daniel Coe, Manager - Water and Environmental Operations**

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

## 12 CLOSED COUNCIL REPORTS

### 12.1 TENDER T026/2022 - BOURNES LANE RESERVOIR AND PIPELINE

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Nathan Morgan, Senior Project Engineer

#### MOTION

#### Moved Cr Betts/Cr Coates

That in relation to the report “Tender T026/2022 - Bournes Lane Reservoir and Pipeline”, Council:

- (i) accept the Tender submitted from preferred Tenderer, as identified in the report, to undertake the works associated with the Bournes Lane Reservoir and Pipeline construction, subject to receiving a satisfactory financial assessment of the company and reaching agreement on liquidated damages and delay costs; and
- (ii) allocate an additional \$1.8M from the Water Reserve to the previously approved budget for the project.

**72/22 RESOLVED**

### 12.2 PROPOSED LEASE WITH NSW GOVERNMENT TELECOMMUNICATIONS (TELCO) AUTHORITY, BARRABA AIRSTRIP

**DIRECTORATE:** GROWTH AND PROSPERITY  
**AUTHOR:** Luke Stevenson, Commercial Property Officer  
**2 CONFIDENTIAL ENCLOSURES ENCLOSED**

#### MOTION

#### Moved Cr Rodda/Cr Mears

That in relation to the report “Proposed Lease with NSW Government Telecommunications (Telco) Authority, Barraba Airstrip”, Council:

- (i) authorise the Mayor and General Manager to negotiate the terms of the lease set out in the body of this report; and
- (ii) authorise the affixing of the Seal of Council to the Lease agreement and any associated documents.

**73/22 RESOLVED**

**12.3 TENDER T099/2022– SEWER VENT STACK REMOVAL AND SAFE DISPOSAL WITH SUPPLY & INSTALLATION OF STAINLESS STEEL VENTS IN THE TAMWORTH AREA**

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Daniel Coe, Manager - Water and Environmental Operations

1 CONFIDENTIAL ENCLOSURES ENCLOSED

**MOTION**

**Moved Cr Betts/Cr Rodda**

That in relation to the report “Tender T099/2022– Sewer Vent Stack Removal and Safe Disposal with Supply & Installation of Stainless Steel Vents in the Tamworth Area”, Council accept the conforming Tender from Sewer Vent Supplies & Repairs (SVSR), as detailed in the report, to undertake the contracted works.

**74/22 RESOLVED**

**13 RESOLUTIONS PASSED IN CLOSED COUNCIL**

**MOTION**

**Moved Cr Southwell/Cr Burke**

That Council move into Open Council.

**75/22 RESOLVED**

At 7.08pm the meeting moved back into Open Council.

In accordance with the Tamworth Regional Council Code of Meeting Practice, Section 14.21, the Chairperson provided a summary of the resolutions passed in Closed Council.

**Closure:** There being no further business the Ordinary Meeting of Council concluded at 7.09pm.

Cr Russell Webb, Chairperson

Tuesday, 22 March 2022

- oOo -